

REXCARGO LOGISTIC EL SALVADOR SOP IMPORTS

FOR ALL THE MAWB / MBL ADDRESS SHOULD BE CONSIGNED TO:

REXCARGO EL SALVADOR, S.A. DE C.V.

Customs Code: CD101

NIT: 0614-230811-105-0

Avenida Bernal #576, Urbanización Yumuri , Colonia Miramonte

San Salvador, El Salvador, C.A.

Phone: +503 2563 4514

CONTACT LIST

Pre-Alert & Operation Email customerservicesal@rexcargo.com

Pricing Email pricing-sal@rexcargo.com

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|-----------------|-----------------------|-------------------------|
| Elsy Martinez | Operations Supervisor | emartinez@rexcargo.com |
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| Henry Escalante | Finance Manager | hescalante@rexcargo.com |

FOR PRE-ALERTS PLEASE TAKE NOTE FOR THE INSTRUCTIONS:

AIR IMPORTS

- Send full pre alert 48 hours prior de departure from origin in order we can get a confirmation with the Consignee if the documentation is correct.
- MAWB and HAWB has to be rated for the shipment arrived to El Salvador, IF the MAWB or HAWB don't show the rate we can't submit manifest cargo in the Customs System and we can get fines over \$100.00; or cause delays in the release of cargo that will charge to origin office.
- The Consignee has to be register in the data of El Salvador and also give us NIT/TAX ID.
- The Commercial Invoice and Packing list must have a full description of the cargo, translation to Spanish may be required, also, origin country of the goods, INCOTERM, total amount of the invoice, pro forma invoice are not allow.
- With the pre-alert please provide name of the company, consignee name, phone and email of the Consignee.
- Commercial Invoice must to shows the INCOTERM or a fine of \$ 100.00 will be apply for customs.
- **HAWB must be reflect the value of the freight (is a requirement of the customs authorities) in order to make desconsolidation base on the system SIDUNEA WORLD.**
- **Send original docs with the cargo, is very important for air shipment to arrive with correct master cargo manifest.**

OCEAN FCL / LCL IMPORTS

- Send the FULL pre-alert 4 days before departure from origin port in order we can get the confirmation of the documentation with the Consignee.
- MBL and HBL has to be rated before the shipment arrived to El Salvador, If the MBL or HBL don't show the rate we can't manifest the cargo in the Customs System and we can get fines over \$150.00; or cause delays in the release of cargo; all fines will be charges to origin office.
- Commercial Invoice and packing list cannot bring encode descriptions; Pro forma invoice is not valid in El Salvador.
- With the pre-alert please provide name of the company, consignee name, phone and email of the Consignee.
- Commercial Invoice must to shows the INCOTERM or a fine of \$ 150.00 will be apply for customs.
- HBL must be reflect the value of the freight (is a requirement of the customs authorities).
- Request to the Shipping Line Print at Destination the MBL, Express Release, SWB and Telex Release is not accepted in El Salvador; other option is to mailed the docs via courier (DHL, FEDEX)

THE PRE-ALERT MUST INCLUDE /SCANNED DOCUMENTS WITH:

- Shipping line / Airline
- MAWB / HAWB or MBL / HBL
- Cargo Manifest
- Original Commercial Invoice (all invoices must show the sale term – Incoterm and Goods origin) and the full description of the cargo.
- Packing List with the full description (not codes).
- Certificates (Fumigation, Origin, etc. - if necessary)
- Confirmation profit share, Partner Invoice or Credit note

SPECIAL INSTRUCTIONS:

Storage charges and customs fines may apply if not followed:

- Please make sure that the HAWB-HBL and Cargo Manifest must be consigned correctly to importer (Company Name, Address, TAX ID (NIT), Phone Number, Email).
- Original documents must always be sent with the cargo unless previously authorized by consignee.
- Please make sure that the weight shown on MAWB-MBL, HAWB-HBL and Cargo Manifest always reflects the actual weight of cargo.
- All shipments must be properly labeled with MAWB-HAWB, MBL-HBL # / Shipper / Consignee / Origin / Destination.
- HAWB and HBL must include all charges to be billed in agent's status of account, debit or credit notes. Extra charges billed and not reflected in HAWB or HBL will not be processed.
- Please remember that any pre-alert doesn't received almost departure from origin port will be subject a fine of USD 150.00 + Deconsolidation charges to your account for air shipment, for LCL shipments will be subject to demurrage for late documents and other co-loader charges. Finally, for FCL shipments will be subject to storage and demurrage at port.

BILLING/ACCOUNTING INFORMATION

REXCARGO EL SALVADOR, S.A. DE C.V.

ACCOUNT NUMBER (NUMERO DE CUENTA): 522 038274 3

ACCOUNT NAME (NOMBRE DE LA CUENTA): REXCARGO EL SALVADOR, S.A. DE C.V.

ADDRESS: Avenida Bernal #576 de la Urbanización Yumuri, Colonia Miramonte

San Salvador, El Salvador

TEL. +503 2563 4514

WITH INSTRUCTIONS TO THE LOCAL BANK

BANCO AGRICOLA, S.A.

Boulevard Constitución No. 100

San Salvador, El Salvador, C.A.

SWIFTCODE: CAG RSVSS

INTERMEDIARY BANK

CITIBANK, N.A. 11

1 Wall Street 21st. Floor New York N.Y. 10043, U.S.A.

SWIFT CODE: CITIUS33

ABA: 021000089

ADDITIONAL INFORMATION

AS PER THE EL SALVADOR LAWS ORIGIN OFFICE MUST TO PAID 5.27% AS INCOMING TAX FOR COLLECT SHIPMENTS AS ADMIN FEE TO THE CONSIGNEE \$ 45.00 (BILLING BY US) IN ORDER TO COVER THE INCOMING TAX.

IMPORTANT The following must be completed to avoid Customs fines and penalties:

1. Full pre-alert of documents must be sent to the email distribution list at least 48 hours prior to arrival to the FIRST PORT OF CALL for ocean shipment and at least 24/48 hours prior to arrival for airfreight. San Salvador City is not a port for ocean shipments; the port is Acajutla.
2. Rexcargo El Salvador must file the electronic manifest almost 48 prior to arrival
3. Each Master and House must be approved by Rexcargo El Salvador and the consignee prior to release the originals.
4. Print BL in destination (MBL will be requested to the shipping line and HBL can be printed by REX with a FEE)

5. Express Release, Telex Release and SWB are not allow.

ELABORADO POR KEVIN CAMPOS
REVISADO POR RICARDO MARTIN
AUTORIZADO POR OSVALDO GARCIA